

March 10, 2021

The meeting of the Sterling Board of Selectmen was called to order at 6:00 p.m.

Selectmen present-Lincoln Cooper, Peter Rabbitt, and David Shippee.

Staff present-Joyce Gustavson.

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: None.

Approval of Minutes: D. Shippee made a motion, seconded by P. Rabbitt to approve the 2/3/2021 meeting minutes as presented. All voted in favor of the motion.

Correspondence: None.

Unfinished Business:

a. Commission Vacancies (Inland Wetland & Watercourses Commission, Northeast District Department of Health, Planning & Zoning Commission, Water Pollution Control Authority, and Zoning Board of Appeals): J. Gustavson stated that appointments shall be made later tonight. P. Rabbitt made a motion, seconded by D. Shippee to table this item to the next meeting as there are no other candidates. All voted in favor of the motion.

b. Discussion of Fuel Tanks – Sterling Municipal Building, 1183 Plainfield Pike: L. Cooper reported that the fuel tanks for the Sterling Municipal Building, 1183 Plainfield Pike is being discussed with the Energy Committee. To date no decisions have been made. The Committee is looking at alternative heat sources or updating the current heating system. P. Rabbitt made a motion, seconded by D. Shippee to table this item to the next meeting. All voted in favor of the motion.

c. Discussion Regarding Purchasing Sander for One Town Truck: The Board of Selectmen have received the following bids for one (1) nine (9) foot sander: 1) Gano's Power Equipment, 120 Linwood Avenue, Colchester, CT 06415 in the amount of \$6,219.55 plus \$275.00 installation fee for a final bid in the amount of \$6,494.55; 2) Hartford Truck Equipment, 95 John Fitch Boulevard, South Windsor, CT 06074 in the amount of \$5,750 plus \$325 to \$895 depending on which option to mount back up camera and tie into OEM system for a final bid not to exceed \$6,645; Susanne Tetreault, General Office Assistant, solicited Gano's Power Equipment and Hartford Truck Equipment through the State of Connecticut, Contracting Portal, Department of Administrative Services; State Contract #17PSX0118; and 3) K & H Tool Rental, LLC, 1221 Norwich Road, Plainfield, CT 06374 in the amount of \$5,637 plus \$300 installation fee for a final bid of \$5,937. D. Shippee made a motion, seconded by P. Rabbitt to award the bid for the purchase of one (1) nine (9) foot sander to Gano's Power Equipment, 120 Linwood Avenue, Colchester, CT 06415 in the amount of \$6,219.55 plus \$275.00 installation fee and \$505.45 contingency for a final bid not to exceed \$7,000 pending Board of Finance approval. All voted in favor of the motion.

d. Schedule Workshop for FY 2021-2022 Proposed Selectmen's Budget: No new information. D. Shippee made a motion, seconded by P. Rabbitt to table this item to the next meeting. All voted in favor of the motion.

New Business:

a. Approval of Bills: P. Rabbitt made a motion, seconded by D. Shippee to approve the bills for 2/17/2021 in the amount of \$78,387.93, 2/24//2021 in the amount of \$30,095.54, 3/3/2021 in the amount of \$35,876.69, and 3/10/2021 in the amount of \$10,275.39 . All voted in favor of the motion.

b. Consider & Act on Appointment of Charles "Peter" Rabbitt (3 yr. term expiring 11/8/2023) to Energy Committee: L. Cooper made a motion, seconded by D. Shippee to appoint Charles "Peter" Rabbitt, 200 Church Street, PO Box 21, Sterling, CT 06377 to a three (3) year term expiring 11/8/2023 to fill the vacancy created by the untimely death of Russell Gray to the Energy Committee. All voted in favor of the motion.

c. Consider & Act on Appointment of John Mackie (1 yr. term expiring 3/4/2022) and Dean Roussel (3 yr. term expiring 3/4/2023) to Water Pollution Control Authority: D. Shippee made a motion, seconded by P. Rabbitt to appoint John Mackie, 10 Logans Way, Sterling, CT 06377 to a one (1) year term expiring 3/4/2022 to fill the vacancy created by the untimely death of John Firlik and Dean Roussel, 49 Laiho Road, Sterling CT 06377 to a (3) year term expiring 3/4/2023 to fill the

vacancy created by the untimely death of Russell Gray to the Water Pollution Control Authority. All voted in favor of the motion.

d. Consider & Act on Re-appointment Brad Herman, Richard McGarry, Kimberly Gunn and Maggie Camplin (3 yr. term expiring 2/19/2024) to Inland Wetland & Watercourses

Commission: D. Shippee made a motion, seconded by P. Rabbitt to re-appoint Brad Herman, 440 Saw Mill Hill Road, Sterling, CT 06377, Richard McGarry, 143 Saw Mill Hill Road, Sterling, CT 06377 and Kimberly Gunn, PO Box 505, Oneco, CT 06373 to a three (3) year term expiring 2/19/2024 to the Inland Wetland & Watercourses Commission and to not re-appoint Maggie Camplin as she moved out of state. All voted in favor of the motion.

e. Consider & Act on Re-appointment of Lincoln Cooper (1 yr. term expiring 3/4/2022) to Water Pollution Control Authority:

D. Shippee made a motion, seconded by P. Rabbitt to re-appoint Lincoln Cooper, 420 Porter Pond Road, Moosup, CT 06354 to a one (1) year term expiring 3/4/2022 to the Water Pollution Control Authority. All voted in favor of the motion.

f. Consider & Act on Re-appointment of Danielle Hart and Luigi Vergato (1 yr. term expiring 3/6/2022), Alternate Susanne Tetreault and Anthony Tran (3 yr. term expiring 3/6/2024), Judith Gooslin and Dan Currier (2 yr. term expiring 3/6/2023) to Recreation Authority:

D. Shippee made a motion , seconded by P. Rabbitt to re-appoint Danielle Hart, 8 Logans Way, Sterling, CT 06377 and Luigi Vergato, 194 Gibson Hill Road, Sterling, CT 06377 to a one (1) year term expiring 3/6/2022, Alternate Susanne Tetreault, 138 Pine Hill Road, Sterling, CT 06377 to a three (3) year term expiring 3/6/2024, and Judith Gooslin, 1285 Plainfield Pike, Sterling, CT 06377 and Dan Currier, 284 Gibson Hill Road Sterling, CT 06377 to a two (2) year term expiring 3/6/2023 to the Recreation Authority and to not re-appoint Anthony Tran, 6 Mechanic Street, Moosup, CT 06354 per his verbal request. All voted in favor of the motion.

g. Consider & Act on Re-appointment of Alternate Karolyn Jordan (1 yr. term expiring 3/12/2022) to Agricultural Commission:

D. Shippee made a motion, seconded by P. Rabbitt to re-appoint Alternate Karolyn Jordan, 337 Sawmill Hill Road, Sterling CT 06377 to a one (1) year term expiring 3/12/2022 to the Agricultural Commission. All voted in favor of the motion.

h. Resignation of Judith Gooslin, Recreation Authority Director: L. Cooper reported that he received a resignation letter from Judith Gooslin, Recreation Director, dated 2/23/2021 stating, in part...“This letter is to inform the Board of Selectman of my resignation effective 6/30/2021 as Recreation Director for the Town of Sterling”...“It is with regret that it is time for me to retire from this position as I have family obligations that need my attention. I sincerely thank the Community of Sterling for allowing me to bring this program to its current status in our small town. The support of the past Selectman as well as current Selectman and families in our community have given me great pleasure in my work”... D. Shippee made a motion, seconded by P. Rabbitt to accept J. Gooslin’s resignation as Recreation Director with regrets. All voted in favor of the motion.

i. Consider & Act on Quote from CIRMA Regarding Smart Cyber Insurance Coverage:

L. Cooper reported that Sherri Soucy, Treasurer, received an email from Carol Fitzsimons of Connecticut Interlocal Risk Management Agency (CIRMA) dated 2/25/2021. The current CIRMA master cyber policy, provided at no cost to members, is not being renewed. CORVUS Insurance Agency, LLC, through CIRMA, has provided a quote for Smart Cyber Insurance for both the Board of Education and the Town in the amount of \$10,985 for \$1,000,000 coverage or \$17,189 for \$2,000,000 coverage to protect the Town from potential cyber incidents. D. Shippee made a motion, seconded by P. Rabbitt to accept CIRMA’s Smart Cyber Insurance Coverage proposal in the amount of \$1,000,000 at a cost of \$10,985. All voted in favor of the motion.

j. 2021-2022 Local Capital Improvement Plan: L. Cooper reported the current balance for 2021-2022 Local Capital Improvement Plan (LoCIP) is \$132,235 which includes the 2020 entitlement amount of \$41,658. The plan will be presented to the Board of Finance at their April meeting. D. Shippee made a motion, seconded by P. Rabbitt to accept the report as presented. All voted in favor of the motion.

Any Other Business to Come Before the Board of Selectmen: 1) **Recreation Director’s Position:**

L. Cooper reported that two candidates have expressed interest in applying for the Recreation

Director's position; one in house; one from the Recreation Authority. Discussion was held. It was the consensus of the Board of Selectmen to post this position in the Norwich Bulletin and the Turnpike Buyer so a wider range of potential candidates can be reached. D. Shippee made a motion, seconded by P. Rabbitt to schedule a special meeting on Wednesday, 3/31/2021 at 3:00 p.m. in Room #15 at the Sterling Municipal Building, 1183 Plainfield Pike to review resumes. All voted in favor of the motion. 2) **Sewer Update:** L. Cooper reported that Green Mountain Pipeline Services completed their inspection of the sewer system, including Grove Street, Main Street, Industrial Park Road, and Sterling Ridge Lane. Green Mountain Pipeline Services will send a final report within the next three (3) weeks.

Adjournment: P. Rabbitt made a motion, seconded by D. Shippee to adjourn at 6:39 p.m. All voted in favor of the motion.

Attest: _____
Joyce A. Gustavson, Recording Secretary